

Seeing the Light of Day - at the end of the tunnel?



Archives as solution, not
problem

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The ADS: Who we are and what we do

The screenshot shows the ADS website homepage with a red header containing the logo and a search bar. Below the header is a navigation menu with links: HOME, ARCHSEARCH, ARCHIVES, LEARNING, ADS-easy, ADVICE, OUR RESEARCH, BLOG, ABOUT US, LOGIN. The main content area features three large buttons: EXPLORE, DISCOVER, and DEPOSIT. A central section titled 'Featured collection' displays 'England's Rock Art' with a photograph of a rock surface. To the left, a box labeled 'INNOVATE' contains the text: 'Supporting research, learning and teaching with free, high quality and dependable digital resources'. Below this, a welcome message states: 'Welcome to the new ADS website. There are a number of new features of the website that will make it easier and more enjoyable to use. Please read the 'About' this site section for more details. This site works best with the Firefox, Chrome and Safari browsers. Why not register as a myADS user to take full advantage of the additional features. On registration these personal myADS features become available.' Further down, there are sections for 'Workbook', 'History', and 'Additional services'. A news section on the right lists several updates from December 2013, including '2014 Transnational Access Summer Schools', 'The CSA Propylaea Project archive now available', and 'Exposing the ADS... to Google'. At the bottom, there are logos for '2014 DSA 2015', 'The Queen's Anniversary Prize 2009-2011', and 'BA 2012'. A footer contains the text 'University of York legal statements | ADS terms and conditions | Cookies' and 'THE UNIVERSITY of York'.



- Founded 1996
- Department of Archaeology, University of York
- Collections
 - 1,100,000 metadata records
 - 40,000+ unpublished fieldwork reports
 - C.1000 rich archives
- Guides to Good Practice
- DPC Decennial Award 2012








Overview

- Current practice – OASIS and archives
- Resources and potential benefits
- Issues to be resolved
- Agenda setting and future vision

Current practice – OASIS and archives

Digital Archiving with the ADS

What is the agreed archive for the project?	What mechanism should be used to archive it?	How do I estimate the cost?	Notes and requirements
A grey literature report of an historic environment event	OASIS	Free	
Report and up to 50 images of the site/building recording	OASIS	£40 + VAT	A zipped package of images may be uploaded to OASIS. This MUST include the ADS images metadata spreadsheet.
Raw + processed geophysics data and associated files for a single project <u>up to</u> a combined area of 30ha.		Use the ADS-easy costing calculator	Up to 10ha of geophysics data can be submitted using ADS-easy. The semi-automated ingest process means that the cost is lower than that of the standard ADS archiving procedure.
Raw + processed geophysics data and associated files for a single project <u>over</u> a combined area of 200ha	 Traditional Deposition by USB/CD/DVD/drop-off service	Contact ADS Collections Development Manager for a quote	Costs are calculated per 1ha unit (rounded up to the nearest hectare).
Archives of up to 300 files of a standard type		Use the ADS-easy costing calculator	The semi-automated ingest process means that the cost is lower than that of the standard ADS archiving procedure.
Archives of up to 300 files including images and other data types not covered by ADS-easy (e.g. Laser scanning and Photogrammetry)	 Traditional Deposition by USB/CD/DVD/drop-off service	Contact ADS Collections Development Manager for a quote	Please contact ADS Collections Development Manager for a quote
Larger archives or archives requiring specially designed interfaces	 Traditional Deposition by USB/CD/DVD/drop-off service	Contact ADS Collections Development Manager for a quote	Please contact ADS Collections Development Manager for a quote

Details correct as of 1st May 2017

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Current practice – OASIS and archives

Pitching archives as a solution, not a problem

teachastrid



...can you have your eyes on the prize, with a nose to the grindstone?

'CD inna box': Southampton Museums

The screenshot shows the ADS website interface. At the top left is the ADS logo. A search bar is located at the top right. Below the logo is a navigation menu with links: HOME, ARCHSEARCH, ARCHIVES, ADS-easy, LEARNING, ADVICE, RESEARCH, ABOUT US, BLOG, and LOGIN. A secondary menu includes: ALL, JOURNALS AND SERIES, GREY LITERATURE, PROJECT ARCHIVES, BIBLIOGRAPHIES, and THESES. The main heading is "Southampton's Designated Archaeology Collections".

On the left side, there is a "Homepage Archives" link and the Southampton City Council logo. Below that is the "Primary contact" information for Southampton City Council Collections Management Centre. A "Send e-mail enquiry" button is also present. At the bottom left, "Resource identifiers" are listed as "ADS Collection: 1590".

The main content area features a photograph of a stone object, possibly a coin or small artifact, with a blue and white scale bar placed horizontally across it. The text to the right of the image describes the role of Southampton Arts and Heritage in archiving fieldwork records and mentions the availability of a database of finds on the Southampton City Council website. Further text discusses the challenges of long-term archiving and the importance of the collections.

At the bottom of the page, there are links for "University of York legal statements | ADS terms and conditions | Cookies" and social media icons for Twitter, Facebook, and YouTube.

Benefits

- Digital preservation
- Showcase for museum holdings
- Burden of access requests can be eased by self-service

Value demonstrated and money saved

Fletcher
Archaeology

Birkham Wood, Knaresborough

Archaeological Excavation and Survey

Archaeological Excavation and Survey. : West Yorkshire
5392

and use file --> save as from your browser menu to save the report is available online, click on the link to open the resource in

Report

I. (01609) 532331

28/06/2016

Record Type
Monument

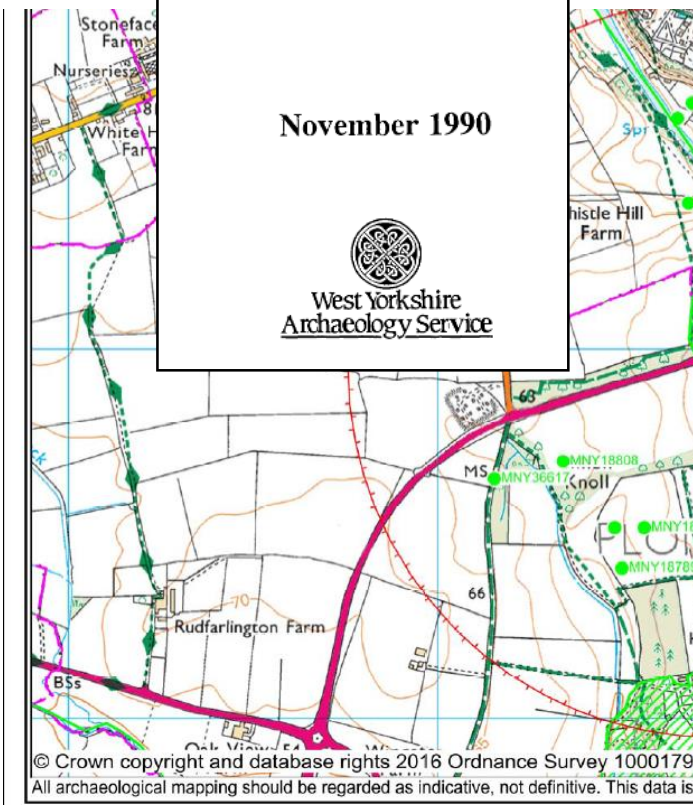
SNY7

PDF

1 Mb

to 1900 AD?)

<< display
Site detail



Evidence EARTHWORK
LINEAR SYSTEM (Medieval to 19th Century - 1066 AD? to 1900 AD?)
Evidence EARTHWORK

Description and Sources

Description

Fieldwork on a bank and ditch on the edge of the wood, prior to road construction, suggested the features were contemporary, though the dating is highly speculative. The work also identified a possible larger system of related earthworks extending into the woods (1)

Sources

- (1) SNY7115 Report: West Yorkshire Archaeology Service. 11/1990. Birkham Wood: Archaeological Excavation and Survey. Fletcher, J.W.
Source Location: <http://dx.doi.org/10.5284/1025392>
- (2) SNY6991 Database File: North Yorkshire County Council. 2002. NYCC Archive Collection Database. Boldrini, N.. Fond ID 24
Source Location: Digital
- (3) SNY8901 Report: 07/1989. Proof of Evidence: Save Birkham Wood Campaign. Gulliver, R.
Source Location: Linear Projects

Location

National Grid Reference
SE 35758 54947 (point) SE35SE Point

Administrative Areas

Civil Parish Plompton [6108]; Harrogate

Address/Historic Names - None recorded

Benefits

The screenshot shows the ADS Library beta website. At the top, there is a green header with the ADS logo (ARCHAEOLOGY DATA SERVICE), the GREY LITERATURE LIBRARY logo, and the BIAB logo. Below the header is a navigation menu with links: HOME, ARCHSEARCH, ARCHIVES, DEPOSIT, LEARNING, ADVICE, RESEARCH, ABOUT US, and BLOG. The main content area is titled "Library Home" and features the heading "Library^{beta}". A paragraph of text describes the service: "The ADS Library brings together material from the British and Irish Archaeological Bibliography (BIAB), the ADS library of unpublished fieldwork reports as well as documents from the ADS archives and archaeological publishers such as Oxbow." Below this text is a search bar with a dropdown menu set to "All fields". At the bottom of the search area are three buttons: "Browse Series", "Browse People", and "Browse Organisations".

Discussion point: are there other potential instances of time/money saving?

Staff time saved by no longer needing to:

- check copyright / permission to disseminate on a case-by-case basis
- copy / scan then email / post reports
- help visitors find paper reports

Also:

- Report retrieval time via the HER is almost instantaneous for files held by the ADS
- Future maintenance of this system will be minimal as each report has a DOI

Implementation

Guidelines for the Deposition of Archaeological Digital Archives to Museums Worcestershire

Museums Worcestershire

Museums Worcestershire is a joint museum service that manages the collections and museum sites of Worcestershire County Council and Worcester City Council. The service looks after four buildings: Worcester City Art Gallery and Museum, The Commandery, Worcestershire County Museum at Hartlebury Castle and the Museums Collections Store. The joint collections include archaeology, social history, fine art, decorative arts, ethnology, numismatics, natural history, geology and costume.

Associated Guidelines

This document should be read in conjunction with either

- The Guidelines for Deposition of Archaeological Archives into the Worcestershire County Museum Collection or
- The Guidelines for Deposition of Archaeological Archives into the Worcester City Museum Collection

depending upon whether your brief was issued by Worcester City Council or Worcestershire County Council.

Archaeological Archives

Archaeological archives are understood to be made up of all parts of the archaeological record, including the finds and digital records as well as the written, drawn and photographic documentation (Brown, 2007 after Perrin, 2002). It is the intention of Museums Worcestershire that digital archives should be afforded the same protection as the finds and paper archive, that they should be preserved, properly managed and be widely disseminated.

Digital archives

Digital material comprises all born-digital material; including text, data, drawings, 3D models, photographs, video, as well as files generated from digitised material, such as data entered from pro-forma and scanned images or text. Examples of file types are CAD files, databases, digital aerial photograph interpretations, excavation archives, geophysical and other survey data, GIS files, images, satellite imagery, spreadsheets, text files and 3D data. (Brown, 2007)

Deposition of Digital Archives

Transfer and short term storage media, including CD-ROMs, data sticks or flash drives, DVDs, floppy disks, hard discs and magnetic tape, are not suitable for the long term preservation of the digital archive. Digital archives should be deposited in a digital repository, catalogued, managed, preserved, and disseminated to the widest possible audience.

Museums that are not specialist digital media repositories are advised to ensure that their digital archives are stored in trusted digital repositories (Brown, 2007). Therefore, Museums Worcestershire is working in partnership with Archaeology Data Service (ADS). From April 2013, all briefs for archaeological work issued by Worcestershire County Council or Worcester City Council will include a condition requiring digital archives to be deposited with ADS.

- Brief
- WSI
- Museum Deposition
- Regional statement of good practice

What constitutes a 'good' digital archive?

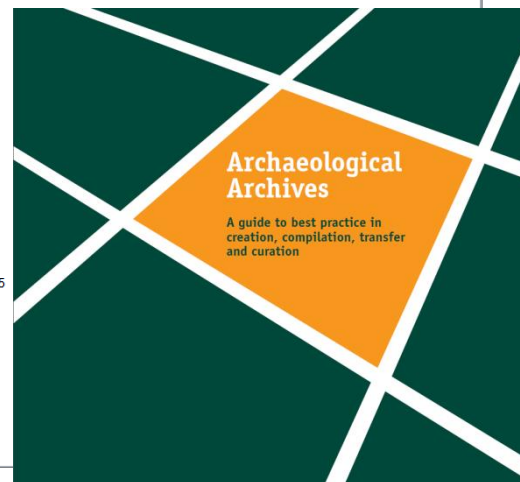
Procedures for the Deposition of Archaeological Archives from Derbyshire PUBLIC

Procedures for the Deposition of Archaeological Archives from Derbyshire

Four museums, along with the Derbyshire Record Office, collect material from archaeological investigations in Derbyshire. This document is designed to ensure that all those participating in investigations in Derbyshire understand which museum is the correct one for deposition of archives and how those archives should be presented.

Revised April 2015

1



Implementation Issues

- Content and completeness
- Skills
- Quality
- Disconnections
- Costs / application



Current Practice: what we don't do

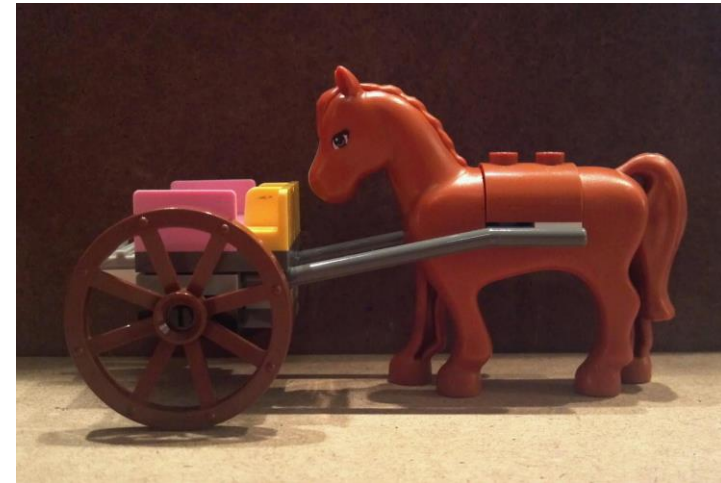
The ADS does not operate like a traditional local archive or museum. We do not for example:

- Make value judgements on archive content and completeness
 - We're not local – how would we know?
- Participate in the development management process
- Set standards*
- Enforce or chase archives

* but we do like to talk about best practice!

The future: agenda setting and vision

- A step back: what are we *making*?
 - Born digital vs digitised
 - **Question: should you be investing in digitisation when you could be investing in going digital?**
- *Why* are we doing it?
- Can we create a *sustainable* framework?





Looking at increasing impact, the
PUBLICAN project

<http://intarch.ac.uk/projects/publican/>

Please take our survey!



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