

Overview



Data deposition and preservation at the ADS

Louisa Matthews
Collections Development Manager

Overview

- The ADS – who we are
- Digital Preservation at the ADS
- Why Trust Us?
- Digital Archive Standards
- Tools for Depositors
- HERALD and OASIS
- What can the ADS offer?
- Tell us what you think!

The ADS: Who we are and what we do

The screenshot shows the ADS website homepage. At the top is the ADS logo and a search bar. Below the logo is a navigation menu with links: HOME, ARCHSEARCH, ARCHIVES, LEARNING, ADS-easy, ADVICE, OUR RESEARCH, BLOG, ABOUT US, and LOGIN. The main content area is divided into several sections. On the left, there are three vertical boxes labeled 'EXPLORE', 'DISCOVER', and 'DEPOSIT'. Below these is a section titled 'INNOVATE' with the text 'Supporting research, learning and teaching with free, high quality and dependable digital resources'. To the right of this is a 'Featured collection' section titled 'England's Rock Art' with a photograph of rock art. Below the featured collection is a news section with several articles. The first article is dated December 2013 and is about the 2014 Transnational Access Summer Schools. The second article is dated December 2013 and is about the C&A Propylaea Project archive. The third article is dated November 2013 and is about exposing ADS to Google. The fourth article is dated November 2013 and is about the release of a new study. At the bottom of the page, there are several logos, including the 2014 DSA 2015 logo, the Queen's Anniversary Prize logo, and the BA 2012 logo. There is also a footer with the text 'University of York legal statements | ADS terms and conditions | Cookies' and the ADS logo.



- Founded 1996
- Department of Archaeology, University of York
- Collections
 - 1,100,000 metadata records
 - 34,535+ unpublished fieldwork reports
 - 700+ rich archives
- Guides to Good Practice
- DPC Decennial Award 2012



Who is on board?

- Partners and Clients
 - Building relationships
 - Building structures
 - Raising awareness



NATURAL
ENVIRONMENT
RESEARCH COUNCIL



Arts & Humanities
Research Council



RESEARCH
COUNCILS UK



European Research Council



Digital Preservation Coalition

ARCHAEOLOGY FOR ALL

Council for British Archaeology



SOCIETY OF
ANTIQUARIES
OF LONDON

Our original philosophy

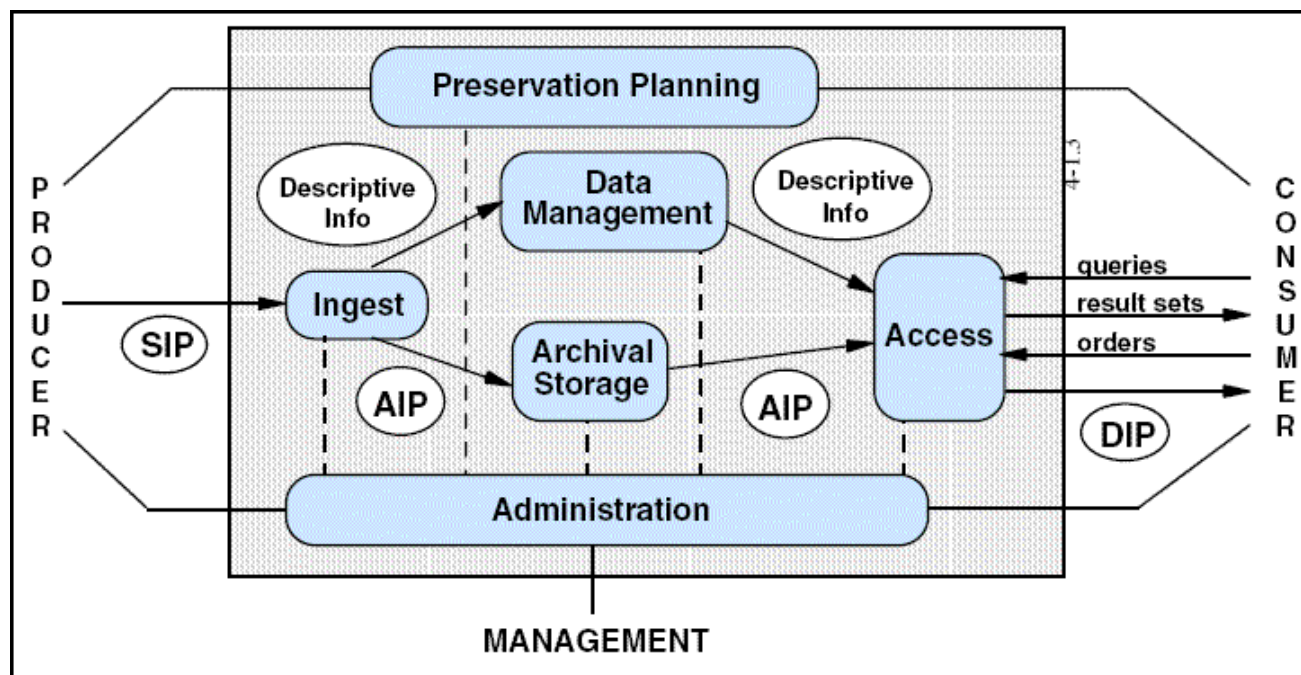
The ADS supports research, learning and teaching with freely available, high quality and dependable digital resources. It does this by preserving digital data in the long term and by promoting and disseminating a broad range of data in archaeology. The ADS promotes good practice in the use of digital data in archaeology, it provides technical advice to the research community, and supports the deployment of digital technologies.

Preservation
Access

How we enact the vision

How do you know you can trust the way we preserve our data?

- We hold a Data Seal of Approval
- We follow the Open Archival Information System (OAIS) reference model



Datasealofapproval.org



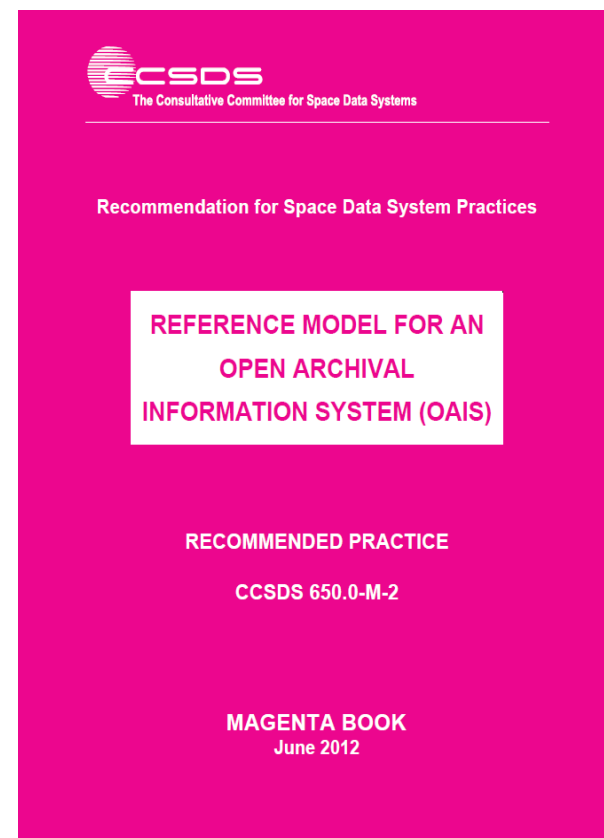
Digital Preservation Standards

Behind the Scenes at the ADS

- Ensure the multiple and regular backups and the renewal of storage media
 - 23 Virtual Machines
 - Tape backup at University of York
 - Deep Store – UK Data Archive
 - Five year hardware rotation strategy
- Use data migration strategies
 - e.g. CAD migration – old versions updated to most recent.

Digital Preservation Standards

- **Submission Information Package (SIP):**
Original data supplied by the producer (creator or depositor) including documentation to facilitate archiving and reuse.
- **Archival Information Package (AIP):**
Data generated from the SIP and the long-term Preservation package managed within the OAIS
Including administrative, technical and reuse documentation.
- **Dissemination Information Package (DIP):**
Data generated from the SIP/AIP and made available to consumers (users) including documentation to facilitate use.

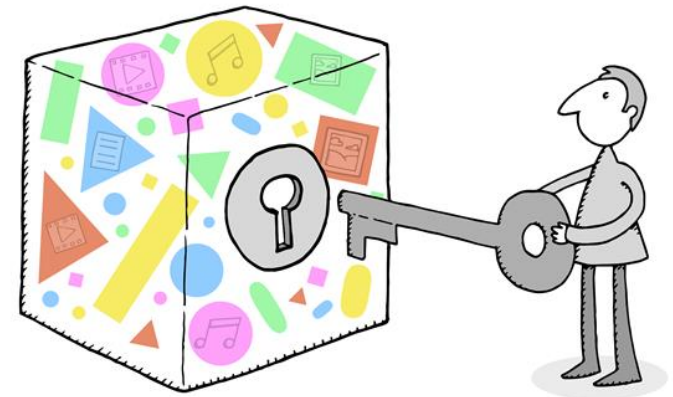


Submission Information Package (SIP)

- Virus check
- Media and file readability check
- Data resource integrity check
- Documentation completeness check
- Data validation and consistency checks
- Web interface text check
- Copy to data server
- Authenticate original version
- Replace spaces with underscores
- Log details of SIP in Collections Management System
- Create checksums
- Run Droid to generate file level metadata
- Store licence in AIP directory
- Acknowledge receipt of data
- Store original media

Archival Information Package (AIP)

- Select **preservation** and **dissemination** file formats
- Develop a **conversion** plan
- **Convert** the files
- **Validate** file conversion
- **Metadata** update
- Create and store **checksums** for the AIP
- Submit AIP for checking



© Digital Preservation Business Case Toolkit

Dissemination Information Package (DIP)

- **Convert** the files
- **Validate** file conversion
- Create web **interface**
- Allocate permanent urls / **DOIs**
- Pre-Release interface
- Make any depositor change
- Release Archive
- Publicise Archive





Our archive policies

Common to traditional archives :

- A collections policy
 - Selection and retention, review and disposal
 - Sensitive data DPA/Fol requests
 - Human Tissue Act 2004
 - Licensing and copyright
 - Terms and conditions of use
 - Charging policy
- PLUS:
 - ADS Preservation Policy
 - ADS Repository Operations
 - ADS Ingest Manual
 - Copyright Infringement Policy

Collections Policy

- Accept **all historic environment data types** (but in *preferred/accepted* formats)
- **Do not impose** chronological, geographical or thematic **limitations**
- Depositor usually should have a **UK connection**
- Collaborate with **local and national agencies**
- Collaborate with **funding bodies**

Deposit Evaluation

- Intellectual content & potential interest in their **re-use**
 - Who will be interested in the data in the future?
- **Viability** of data management, preservation, and distribution
 - Assessment of data structure and format
 - Nature and completeness of documentation
 - Technical and cost benefit issues
- Other suitable archives?
 - - Might the data be better deposited elsewhere, with better suited expertise or re-use potential?
 - - Prevent duplication of archiving efforts within archaeological community

Deposit Requirements

- **Authority** to deposit the data
 - Permissions obtained in terms of Rights over the data.
 - Able and willing to grant repository a licence to disseminate the data.
- Material is '**complete**'
 - ADS: finished project archives that will not be added to.
 - Individual digital entity is complete, i.e. not draft a version of paper.
- Digital form in preferred **file format** – consult repository websites
 - Most common file formats accepted
 - Open formats preferred
- Sufficient project documentation and file metadata

Deposit Checklist

ads ARCHAEOLOGY
DATA SERVICE

Dataset-level metadata for data collections deposited with the ADS

Please complete this form as fully as possible with details of your dataset. This data will form the basis of an entry about your dataset in the ADS Catalogue, and underpins the computerised searching process that allows users to discover and retrieve information.

1. Title - the title (and any alternatives) for the dataset.
2. Introduction - a brief summary (200-300 words) of the main aims and objectives of the project. This will appear on the first page of the interface for your dataset.
3. Overview - a summary description (200-300 words) of the content of the dataset. This will appear on the Overview page of the interface for your dataset.
4. Interface Images - the file names, related caption and copyright information if appropriate for two images to illustrate the Introduction and Overview pages The image files must be supplied to ADS with this Project-level metadata form.
5. Subject - suggest keywords for the subject content of the dataset. If possible, please used existing documentation standards (e.g. The RCHME thesaurus of Monument Types, the MDA Archaeological Object Name thesaurus) and indicate which standard you are following. If you use a documentation standard unique to your organisation, it would be extremely helpful if you could send a copy of it with your dataset.

Preparing Datasets for Deposit ADS CHECK LIST

PLANNING STAGE

- Create a Data Management Plan (DMP) ☐
- Establish the data types you will produce during your project ☐
- Decide on the file formats you will use ☐
- Contact the ADS about your deposit or consider using ADS easy ☐
- Ascertain archive costs and include them and preparation time in tender/funding bid ☐
- Determine all metadata requirements ☐

DATA COLLECTION STAGE

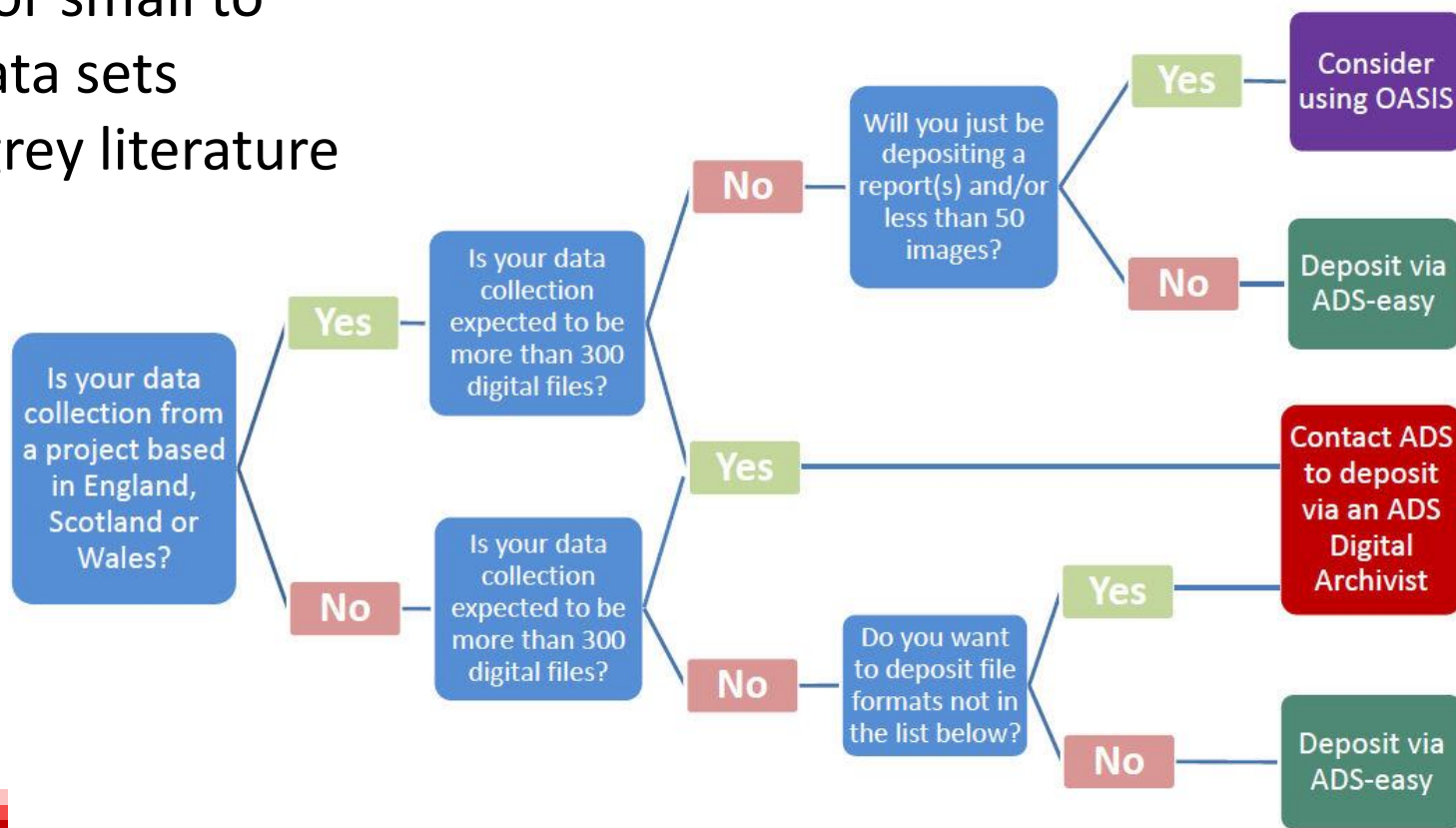
- Put secure backup systems in place (remember to regularly backup data) ☐
- Ensure all project members are aware of DMP and are following the same procedures ☐
- Collect data (remember to regularly review data) ☐
- Use file structure and naming rules determined in DMP ☐
- Collect required file-level metadata using ADS templates ☐
- Collect and record any licenses/copyright required ☐

POST ANALYSIS STAGE

- Carry out selection and retention strategy ☐
- Tidy data – check file-level metadata, file formats, file structure, file names ☐
- Prepare any accompany documentation – i.e database relationships, code lists ☐
- Prepare project-level metadata ☐
- Sign deposit license ☐
- Transfer dataset to ADS ☐

Depositing with ADS

1. **Traditional deposit**, one to one for large datasets
2. **ADS-easy** for small to medium data sets
3. **OASIS** for grey literature



'Traditional' Deposition

HOME ARCHSEARCH ARCHIVES ADS-easy LEARNING ADVICE RESEARCH ABOUT US BLOG LOGIN

► ADVICE | PRESERVATION | GUIDES TO GOOD PRACTICE | NOTES AND PAPERS | TOOLS AND SERVICES | IFP

ADVICE

Guidelines for Depositors

Version 2.0 September 2014.

CONTENTS

Introduction to the Guidelines

Why Deposit Data?

Depositing with the ADS

What to deposit

How to deposit

Costs

Preparing Collections for Deposit

Data Management Plans

File Management (Formats, Structure, Naming)

Metadata

Selection and Retention

File-level Metadata Requirements

Documents

Databases, Spreadsheets and Statistics

Raster Images

Geophysics and Remote Sensing

CAD and Vector Images

Geographical Information Systems

Video and Audio

Virtual Reality

Collection-level Metadata

Deposit Check List

Downloads

Acknowledgements

Example of completed metadata sheet for Raster Images files deposited with the ADS

File name	Caption	Subject Keyword 1	Subject Keyword 2	Subject Keyword 3	Period term 1 (MIDAS)	Period term 2 (MIDAS)	Period term 3 (Other)	Period date (BC date should be prefixed using a minus symbol)	
								Start date	End date
example1.jpg	Selection of finds recovered during excavations at the King's Manor, York	Pot	Brooch	Key (locking)	Medieval			1300	1350
example2.jpg	Pottery recovered during excavations at the King's Manor, York	Pot			Medieval			1300	1350
example3.jpg	Brooch recovered during excavations at the King's Manor, York	Brooch			Medieval			1300	1350
example4.jpg	Key recovered during excavations at the King's Manor, York	Key (locking)			Medieval			1300	1350
example5.jpg	Nine Maidens stone circle showing north/south gap looking north	Stone Circle	Standing Stone	Scraper	Late Neolithic	Bronze Age		-2500	-800
example6.jpg	Nine Maidens stone circle from the east	Stone Circle	Standing Stone		Late Neolithic	Bronze Age		-2500	-800
example7.jpg	Nine Maidens stone circle from the west	Stone Circle	Standing Stone		Late Neolithic	Bronze Age		-2500	-800
example8.jpg	Nine Maidens stone circle showing north/south gap looking north	Stone Circle	Stone	Scraper	Late Neolithic	Bronze Age		-2500	-800

Creator			Copyright holder			Location	Grid Reference				Creation date	Software	Software Version
First Name	Last Name	Organisation	First Name	Last Name	Organisation		Longitude (LL)	Latitude (LL)	Easting (OSGB)	Northing (OSGB)			
Basil	Hayden		Elijah	Craig	Heaven Hill Archaeology	King's Manor, York, North Yorkshire			460562	450281	38477	XnView	2
Basil	Hayden		Elijah	Craig	Heaven Hill Archaeology	King's Manor, York, North Yorkshire			460562	450281	38477	XnView	2
Basil	Hayden		Elijah	Craig	Heaven Hill Archaeology	King's Manor, York, North Yorkshire			460562	450281	38477	XnView	2
Basil	Hayden		Elijah	Craig	Heaven Hill Archaeology	King's Manor, York, North Yorkshire			460562	450281	38477	XnView	2
Jim	Beam	Jim Beam Archaeology			Jim Beam Archaeology	St Buryan	50.089858	-5.6192722			40096	Adobe Photoshop	13.0.1
Jim	Beam	Jim Beam Archaeology			Jim Beam Archaeology	St Buryan	50.089858	-5.6192722			40096	Adobe Photoshop	13.0.1
Jim	Beam	Jim Beam Archaeology			Jim Beam Archaeology	St Buryan	50.089858	-5.6192722			40096	Adobe Photoshop	13.0.1
Jim	Beam	Jim Beam Archaeology			Jim Beam Archaeology	St Buryan	50.089858	-5.6192722			40096	Adobe Photoshop	13.0.1

Tools for you: ADS-easy

ads easy ARCHAEOLOGY DATA SERVICE

Home Costing Calculator Help [Login]

Welcome to ads-easy

ads-easy is a system into which you can upload digital files and associated metadata from archaeological fieldwork and research; on submission these files will be delivered to the ADS for inclusion in our archive.

When should you use ads-easy?

At least for the time being, ads-easy is best used for small to medium sized archives, by which we mean archives of around 300 files of a common type. The system works best with projects that contain straightforward file types such as text, images, spreadsheets and CAD files. ads-easy complements the use of the [OASIS system](#) so is especially useful for depositing the digital outputs of small fieldwork projects where you are happy with a simple archive interface i.e. you don't want an online GiD interface or something similar.

ads-easy can also accept audio, databases and geophysics files but we currently exclude the upload of 3D laser scanning and larger files due to the limitations of using the web to upload large files.

If you are uncertain about whether you should use ads-easy [please get in touch](#) and we can talk to you about the options.

Registering for ads-easy

[Please click here to register for ads-easy](#). If you have already registered, please click on the login link on the menu bar above.

Latest news from the ADS

- March 2013: Five new archives added to Southampton's Designated Archaeology Collections Programme
- March 2013: Archaeological and cultural heritage investigations on the site of the London 2012 Olympic and Paralympic Games
- February 2013: ADS maritime records discoverable through the MEDIN portal
- February 2013: Re-release of the HMJ Underhill Archive
- January 2013: The ADS' growing Grey Literature Library
- January 2013: The Archaeological Journal of the Royal Archaeological Institute at ADS
- December 2012: Scottish Archaeological Internet Reports at the ADS

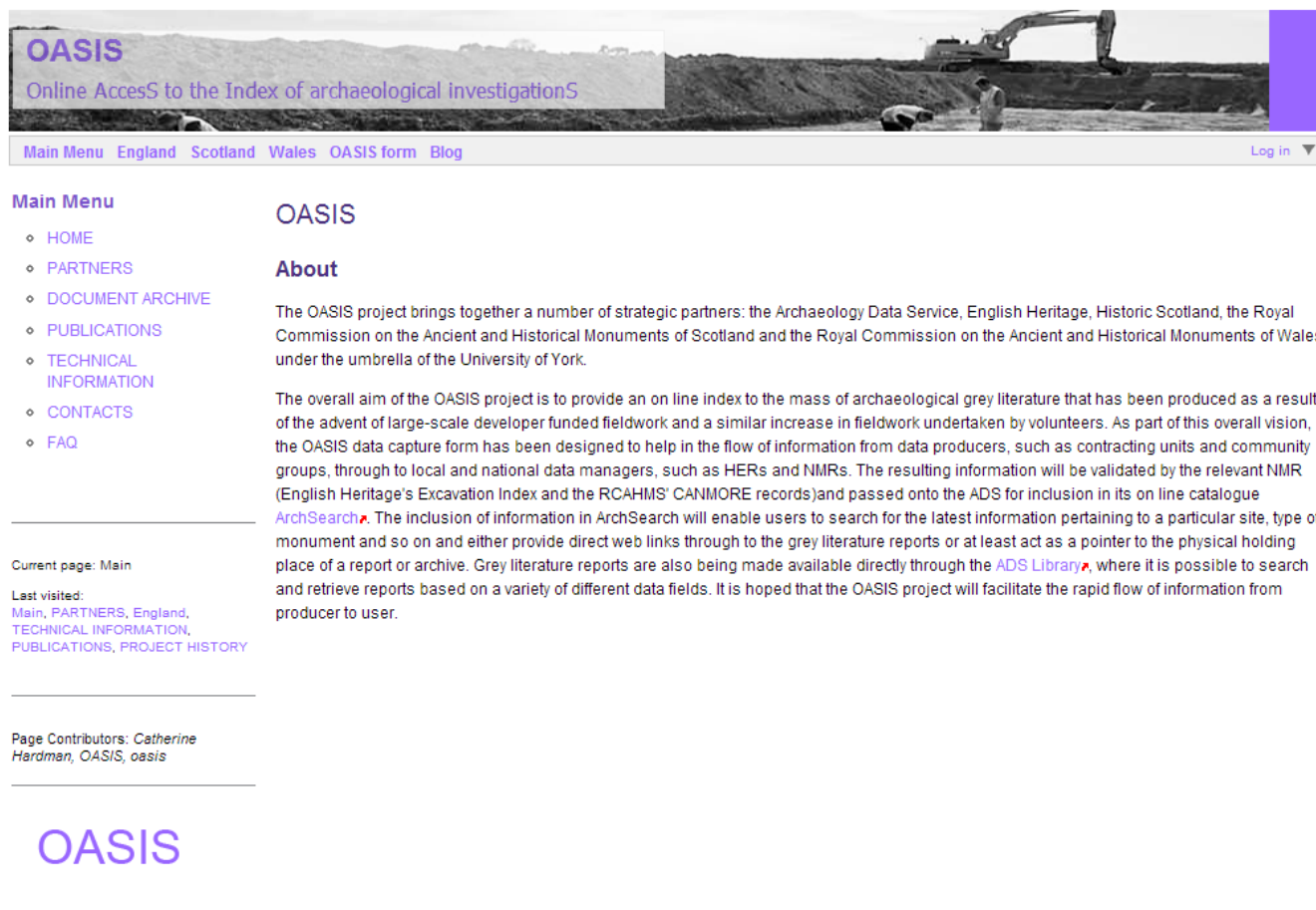
legal statement | contact

ads JISC THE UNIVERSITY of York

Tools for you: OASIS

OASIS:

“The overall aim of the OASIS project is to provide an online index to the mass of archaeological grey literature that has been produced as a result of the advent of large-scale developer funded fieldwork and a similar increase in fieldwork undertaken by volunteers.”



OASIS
Online AccesS to the Index of archaeological investigationS

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Main Menu

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Page Contributors: [Catherine Hardman](#), [OASIS](#), [oasis](#)

OASIS

OASIS

About

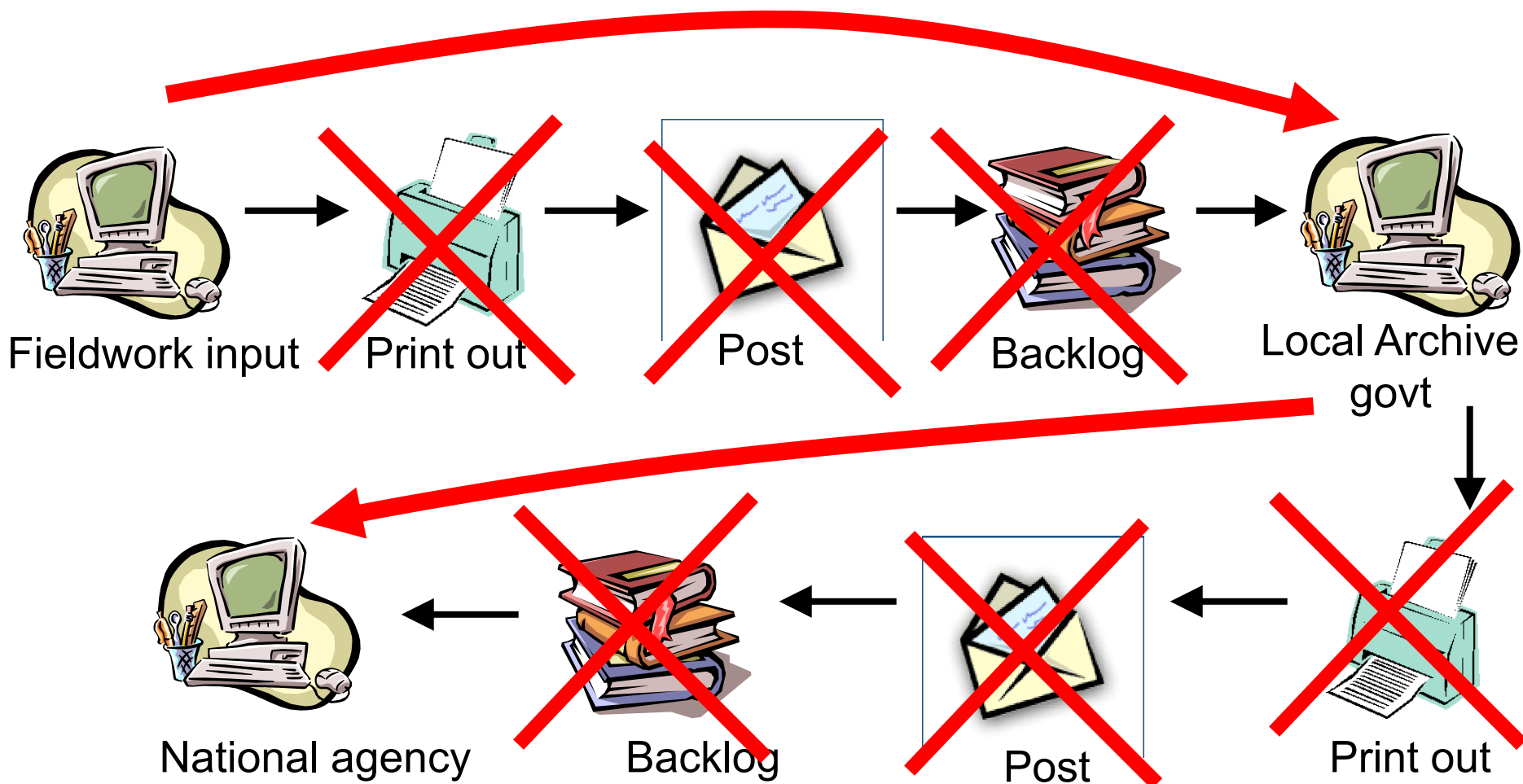
The OASIS project brings together a number of strategic partners: the Archaeology Data Service, English Heritage, Historic Scotland, the Royal Commission on the Ancient and Historical Monuments of Scotland and the Royal Commission on the Ancient and Historical Monuments of Wales under the umbrella of the University of York.

The overall aim of the OASIS project is to provide an on line index to the mass of archaeological grey literature that has been produced as a result of the advent of large-scale developer funded fieldwork and a similar increase in fieldwork undertaken by volunteers. As part of this overall vision, the OASIS data capture form has been designed to help in the flow of information from data producers, such as contracting units and community groups, through to local and national data managers, such as HERs and NMRs. The resulting information will be validated by the relevant NMR (English Heritage's Excavation Index and the RCAHMS' CANMORE records) and passed onto the ADS for inclusion in its on line catalogue [ArchSearch](#). The inclusion of information in ArchSearch will enable users to search for the latest information pertaining to a particular site, type of monument and so on and either provide direct web links through to the grey literature reports or at least act as a pointer to the physical holding place of a report or archive. Grey literature reports are also being made available directly through the [ADS Library](#), where it is possible to search and retrieve reports based on a variety of different data fields. It is hoped that the OASIS project will facilitate the rapid flow of information from producer to user.

The History of OASIS



How did we envision OASIS helping?

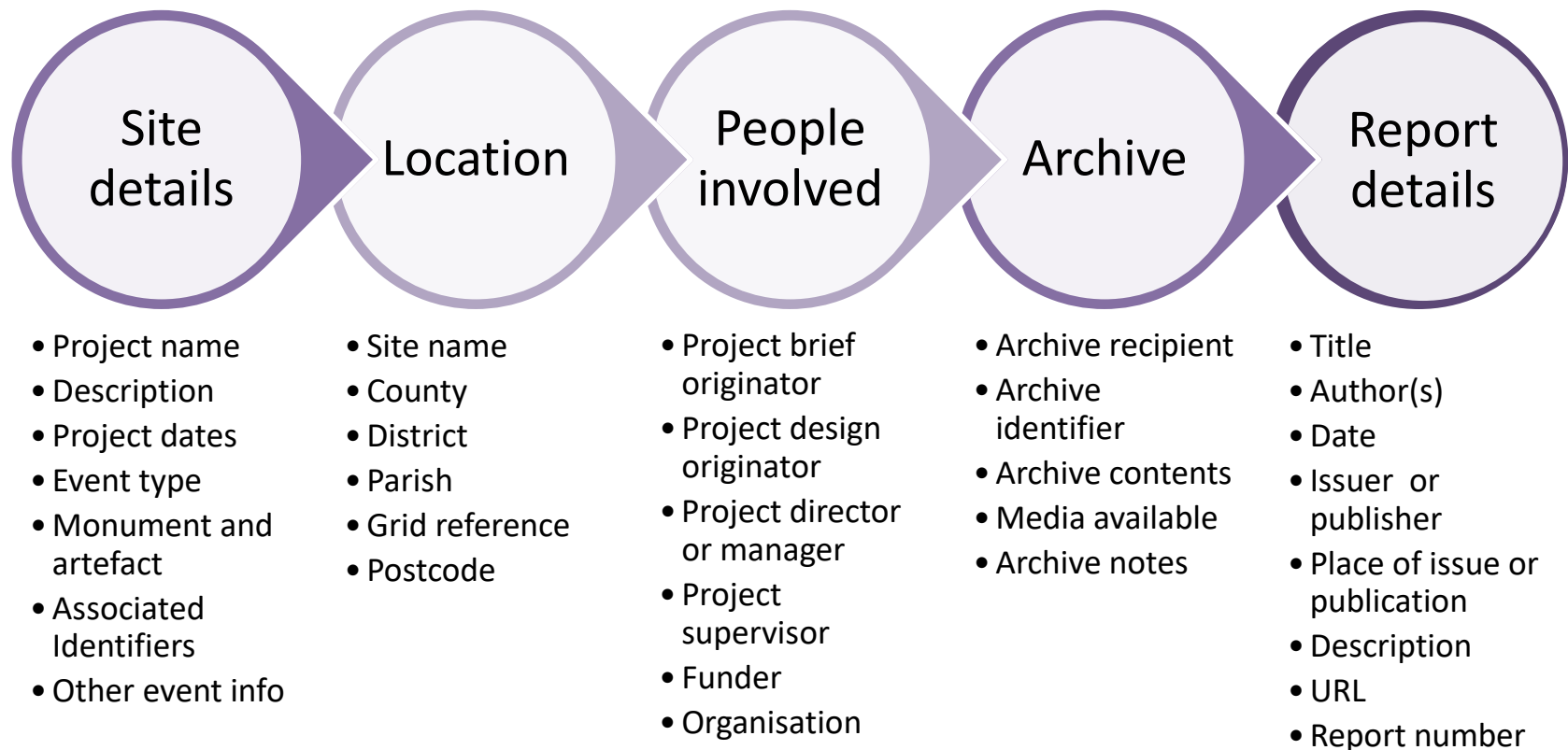


What is an Event?

“Any activity undertaken with the explicit intention of gathering information about, and understanding of, a Heritage Asset, and the creation of an information source to record that information and understanding”.

- MIDAS Heritage

What information does OASIS collect?



Create once, use many times



OASIS is like a transit lounge...



(... and
currently
about
this old
too!)

Historic Buildings Mock-up for the new OASIS

- Historic England and Historic Environment Scotland support the OASIS system and have invested in its future development
- It is recognised that in the future OASIS needs to be more buildings-friendly.
- To help generate discussion we were commissioned to create a mock-up of what a new system might look like



OASIS+buildings

[Log in](#)[Create an account](#)

What is OASIS+buildings?

OASIS+buildings is an online submission form. OASIS+buildings allows historic buildings investigators to document details about work they have done – the who, the what, the where, the when and the why of their work, along with the results of this work – the report they have generated. The purpose of the system is to feed other information resources, principally Historic Environment Records. The report uploaded will be passed to the HER but also included in the ADS Library, where it will join over 3000 other reports detailing historic building investigations nationally.

Who should use OASIS+buildings?


Anyone conducting an investigation of the historic environment, whether this be simply taking a few photographs for interest, to full building recording survey. OASIS+buildings is a module of the wider OASIS system, which encompasses the whole of the sphere of historic environment investigations, including below-ground archaeology, landscape survey and remote sensing. The system has been designed to be as intuitive as possible so that all forms of practitioner, whether professional or voluntary, can submit information. OASIS+buildings will help to inform strategic decisions for the historic environment by compiling a national picture of investigative work undertaken as part of the planning process and pre-planning process, (implemented through the National Planning Policy Framework), or in the voluntary sectors. As such, its use will be promoted and encouraged as best practice by National and Local Historic Environment bodies.

How does OASIS+buildings work?

OASIS+buildings is essentially a process. It collects information from the people who understand the work the best: the people who conducted it, and feeds it to places where the information can be made available and searched.

<https://oasis.ac.uk/oasisbuildings>

OASIS+buildings

 [Log in](#)[Create an account](#)

email address:



password:

[Log in](#)[Forgotten password?](#)[Click here to create an account](#)




[today](#) | [yesterday](#) | [this week](#) | [last week](#) | [this month](#) | [last month](#)

■ What's happened in your projects this week?

- ✚ 3 new projects have been started
- ✚ 1 record has been updated by another member of your organisation
- 2 records have been reviewed by a level 2 user (HER/Conservation officer)
 - Building survey at 32 High Street, Malton, Oct 2015
 - Heritage Statement for 14 Duck Street, Fridaythorpe, Nov 2015
- ✚ 5 reports have been released into the ADS Library and given a DOI
- ✚ 1 record is awaiting the upload of a report

OASIS+ buildings

 Anne Towers, Towers Conservation





LIST OF PROJECTS

NEW PROJECT

RECENT ACTIVITY

YOUR PROFILE

SEARCH









Needs attention		Recent projects	Your other projects	All of your organisation's projects	
▼ OASIS ID	▼ Location		▼ Project dates	▼ HER	▼ Action needed
towers1-9395	EAST SCALE LODGE KETTLEWELL WITH STARBOTTON CRAVEN		Jun 2015	Yorkshire Dales National Park SMR	 
towers1-45639	KYME CASTLE NEWTON KYME NEWTON KYME CUM TOULSTON SELBY		Aug 2015 to Oct 2015	North Yorkshire HER	
towers1-62624	FAIR ACRE COTTAGE KEARTON SWALEDALE REETH FREMINGTON AND HEALAUGH RICHMONDSHIRE		Mar 2014	Yorkshire Dales National Park SMR	
towers1-79941	BACK GREEN LONG PRESTON CRAVEN		Jan 2015	Yorkshire Dales National Park SMR	
towers1-101993	POULTRY HOUSE EAST SIDE OF GRANGE BECK SKELLGILL LANE LOW ABBOTSDALE RICHMONDSHIRE		May 2014	Yorkshire Dales National Park SMR	

 Core fields complete

 New message


 New update

OASIS+ buildings

1  Anne Towers, Towers Conservation  Search... [LIST OF PROJECTS](#)[NEW PROJECT](#)[RECENT ACTIVITY](#)[YOUR PROFILE](#)[SEARCH](#)[Project summary](#)[Event type](#) [Location](#) [Project details](#) [Associated Ids](#) [Report upload](#) [Keywords](#) [Research outcomes](#) [Project creators](#) [Archive details](#) 

OASIS ID towers1-135790

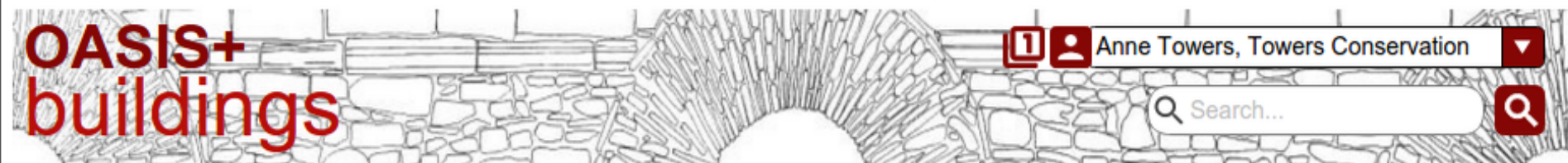
Start typing the type of event and matching entries from the FISH Event Types Thesaurus will appear. Click on Add to select. Repeat the steps above for projects with multiple event types

Event type *e.g. building survey* [Add](#)

Event types selected:

- ☒ Architectural survey
- ☒ Measured survey

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OASIS ID towers1-135790

Location *e.g. DH1 3RW or Durham* ?☒ Postcode☐ Place☐ Grid reference[Find](#)[Back](#)

OASIS+ buildings

1

Anne Towers, Towers Conservation

▼

Search...

Q

LIST OF PROJECTS

NEW PROJECT

RECENT ACTIVITY

YOUR PROFILE

SEARCH

Project Summary

Event type



Location



Project details



Associated Ids



Report upload



Keywords



Research outcomes



Project creators



Archive details

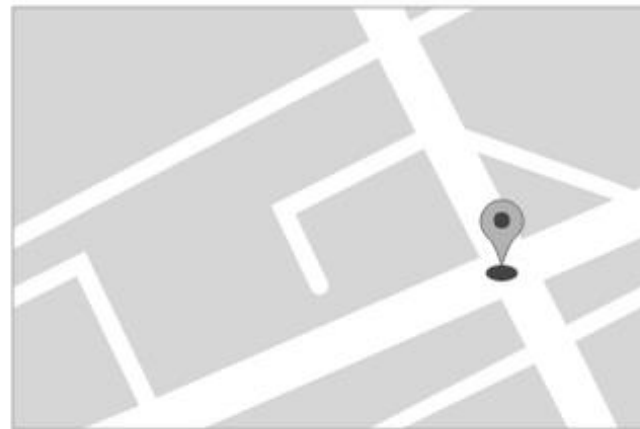


OASIS ID towers1-135790

You have selected:



DH1 3RW



Drag the marker to centre the map on your project location

Address:


Palace Green
Durham City
County Durham
DH1 3RW




Eastings: 427312
Northings: 542366



County: County Durham
District: County Durham
Parish: County Durham, unparished area

Back

Store location



 1  Anne Towers, Towers Conservation 

 Search... 

LIST OF PROJECTS








NEW PROJECT

RECENT ACTIVITY

YOUR PROFILE

SEARCH

Project Summary

Event type Location Project details Associated Ids Report upload Keywords Research outcomes Project creators Archive details 


OASIS ID towers1-135790

Historic Environment Record

The following HERs cover the area for your project location. Please select which you would like to inform of your project.

- ☒ Durham HER
☐ National Trust HBSMR

Durham HER

OASIS Participation: **OASIS LITE** 


[HER requirements for OASIS users](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nulla quam velit, vulputate eu pharetra nec, mattis ac neque. Duis vulputate commodo lectus, ac blandit elit tincidunt id. Sed rhoncus, tortor sed eleifend tristique, tortor mauris molestie elit, et lacinia ipsum quam nec dui. Quisque nec mauris sit amet elit iaculis

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Select HER and add another

Select HER and go to next page










 Anne Towers, Towers Conservation 



LIST OF PROJECTS
NEW PROJECT
RECENT ACTIVITY
YOUR PROFILE
SEARCH

Project Summary

Event type Location Project details Associated Ids Report upload Keywords Research outcomes Project creators Archive details 

OASIS ID towers1-135790

Archive

The following archives cover the area for your project location. Please select which you would like to inform of your project. If elements of your archive are at different locations repeat the selection process.

- ☒ Durham County Record Office
- ☐ Durham Cathedral Library
- ☐ Durham University: Museum of Archaeology
- ☐ Towers Conservation (your organisation)
- ☐ No archive

Durham County Record Office

OASIS Participation: YES 

[Collections policy & archive details](#)

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nulla quam velit, vulputate eu pharetra nec, mattis ac neque. Duis vulputate commodo lectus, ac blandit elit tincidunt id. Sed rhoncus, tortor sed eleifend tristique, tortor mauris molestie elit, et lacinia ipsum quam nec dui. Quisque nec mauris sit amet elit iaculis ...

[Back](#)
[Select archive and add another](#)
[Select archive and go to next page](#)

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OASIS ID towers1-135790

Project name ?

The following project name has been suggested from details completed so far:

☒ *Architectural Survey at Palace Green, Durham City, County Durham DH1 3RW*

☐ Other, please specify

Project description ?

Project dates ?

Start date



End date

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OASIS ID towers1-135790

Methods and techniques ?

- ☐ Annotated Sketch
- ☐ Dendrochronological Survey
- ☐ Laser Scanning
- ☐ Measured Survey
- ☐ Photogrammetric Survey
- ☐ Photographic Survey
- ☐ Rectified photography
- ☐ Survey/Recording Of Fabric/Structure

Prompt ?**Current Land use** ?**Site status** ?[Back](#)[Next page](#)



Project Summary

Event type



Location



Project details



Associated Ids



Report upload



Keywords



Research outcomes



Project creators



Archive details



OASIS ID towers1-135790

Associated Identifiers *e.g. HER No*

Please enter all known identifiers for the project

Enter the Id number or code

Add identifier

And select the type from the list below:

- ☒ Internal/organisation site code
- ☐ HER event no
- ☐ Museum accession id
- ☐ NHLE no
- ☐ NRHE no
- ☐ OASIS form id
- ☐ Planning application no
- ☐ Pre-planning reference no
- ☐ Related HER event no
- ☐ Scheduled Monument no

Associated Identifiers entered:

Internal/organisation site code: **BD2016** HER event no: **123456**

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1 Anne Towers, Towers Conservation

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OASIS ID towers1-135790

Report name *Is the report title the same as the project name?*

☒ **Architectural Survey at Palace Green, Durham City, County Durham DH1 3RW**

☐ Other, please specify

Type your report name here if different from above

Author

☒ **Anne Towers** (you)

☐ Other, please specify

First name or initials

Last name



Report date

☒ **2016** (the year the project finished)

☐ Other, please specify

Year YYYY

Publisher

☒ **Towers Conservation** (your organisation)

☐ Other, please specify

Organisation name

Embargo period *i.e. Delay until the report is available in ADS Library*

None



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<https://oasis.ac.uk/oasisbuildings>

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OASIS ID towers1-135790



Upload report files



report.pdf



report2.pdf



Add files



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OASIS ID towers1-135790

Check the contents of the report

Report name	Architectural Survey at Palace Green Durham City County Durham DH1 3RW	✓
-------------	--	---

Author	Anne Towers	✓
--------	-------------	---

Date	2016	✓
------	------	---

Location	Palace Green Durham City County Durham DH1 3RW	✓
----------	--	---

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OASIS ID towers1-135790

Subject terms extracted from the report

Select the terms below that describe the project. You can add additional terms on the next page.


☐ Thesaurus of monument types☒ Chapel☒ Stable☒ Courtyard☒ Bakehouse☒ Brewhouse☒ Church☒ Gatehouse☒ Granary☒ Royal palace☐ Components Thesaurus☒ Window☒ Gallery (Secular)☒ Arch brick☒ Ceiling☒ Cellar☒ Room☒ Cloister☒ Roof☒ Frieze☒ Staircase☐ Building Materials Thesaurus☒ Stone☒ Decorative plaster☒ Brick[Back](#)[Next page](#)

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Subject & period terms

Start typing a keyword and matching entries from the FISH Thesauri will appear. Click on Add to select. Repeat the steps above to add more than one term.

Keyword *e.g. Chandelier or 18th Century* 

[Add](#)

Keywords selected:

☐ Railing☐ Oven☐ Sandstone[Back](#)[Next page](#)



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OASIS ID towers1-135790

Research frameworks

Does the project brief or Written Scheme of Investigation (WSI) refer to a particular Research Framework?

[Add](#)

Research outcomes

Please enter the findings of your project in relation to the research aims

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Archive: Durham County Record Office



change/add archive

Archive Identifier



Enter the archive number assigned by the archive

Deposition date



Date the archive is to be or has been deposited

Quantity



Contents



Other



Location before deposition



Boxes / Mbs



Contents



If other, please specify

Select from list



Boxes / Mbs



Contents



If other, please specify

Select from list



Boxes / Mbs



Contents



If other, please specify

Select from list



Boxes / Mbs



Contents



If other, please specify

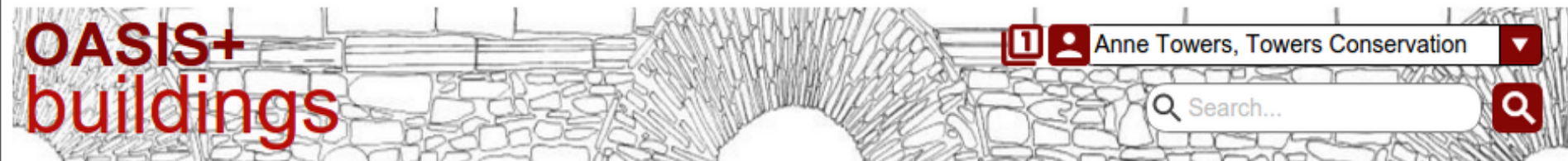
Select from list



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Archive Notes ?

Message	Author (Date)
Is there a particular format for the archive contents spreadsheet	Anne Towers 03-12-2015
Yes you can download a template from the archive information page on the OASIS website	Anne Curator 05-12-2015
Can we delay the deposit of the archive for 3 months?	Anne Towers 24-10-2015

Add a new note ?

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OASIS ID towers1-135790

Project summary - towers-135790

HER: Durham HER

OASIS Participation: **OASIS LITE** ⓘReviewing reports before release: **No**HER Number: **123456**

Contact HER



Contact Archive

Archive: Durham County Record Office

OASIS participation: **Yes** ⓘ

ADS Library: *awaiting upload* ⓘ

Preview the entry in the ADS library and get the report DOI

Report DOI: *created on upload to ADS Library*[What is a DOI?](#)**Research framework summary:** *awaiting upload*Check and send record to ADS Library
and Research Framework

OASIS+ buildings



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OASIS ID towers1-135790

Bibliographic reference of your report:

Towers, A. (2016) 'Architectural Survey at Palace Green, Durham City, County Durham DH1 3RW'

Abstract from your project description and research outcomes:

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nulla quam velit, vulputate eu pharetra nec, mattis ac neque. Duis vulputate commodo lectus, ac blandit elit tincidunt id. Sed rhoncus, tortor sed eleifend tristique, tortor mauris molestie elit, et lacinia ipsum quam nec dui. Quisque nec mauris sit

Location:

Palace Green, Durham City, County Durham DH1 3RW

Keywords:

Chapel, Stable, Courtyard, Bakehouse, Brewhouse, Church, Gatehouse, Granary, Royal palace, Window, Gallery (Secular), Arch brick, Ceiling, Cellar, Room, Cloister, Roof, Frieze, Staircase, Stone, Decorative plaster, Brick

Identifiers:

Internal/organisation site code:

BD2016

HER event no:

123456

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Upload record

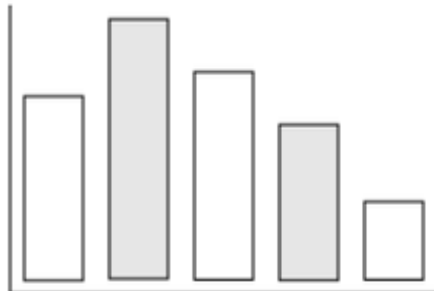
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User Profile: Anne Towers

Current Organisation:
Towers Conservation 

Completion rate ★ 82/154

[View completion statistics](#)



Notifications:

Daily digest updates

Record updates ☒

HER messages ☒

Archive messages ☒

ADS Library additions ☒

Record downloads ☒



[Change notification settings](#)



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Anne Towers, Towers Conservation

▼

🔍

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Organisation Profile: Towers Conservation

Project completion statistics

What stages have your projects reached?

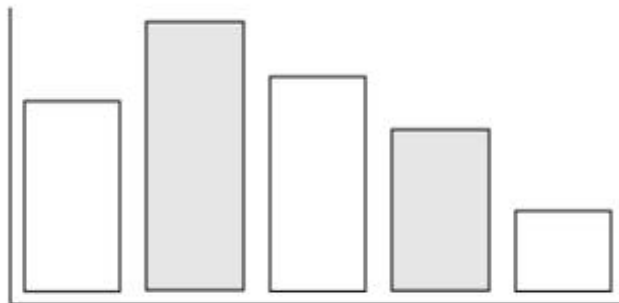
24 projects with incomplete core fields

10 awaiting report upload

32 awaiting archive deposition

83 completed projects

139 total projects



Members:

An admin user can add members to an organisation



Anne Towers - admin user



Joe Bloggs - normal user



Valerie Volunteer - normal user



Add new user

The ADS Library

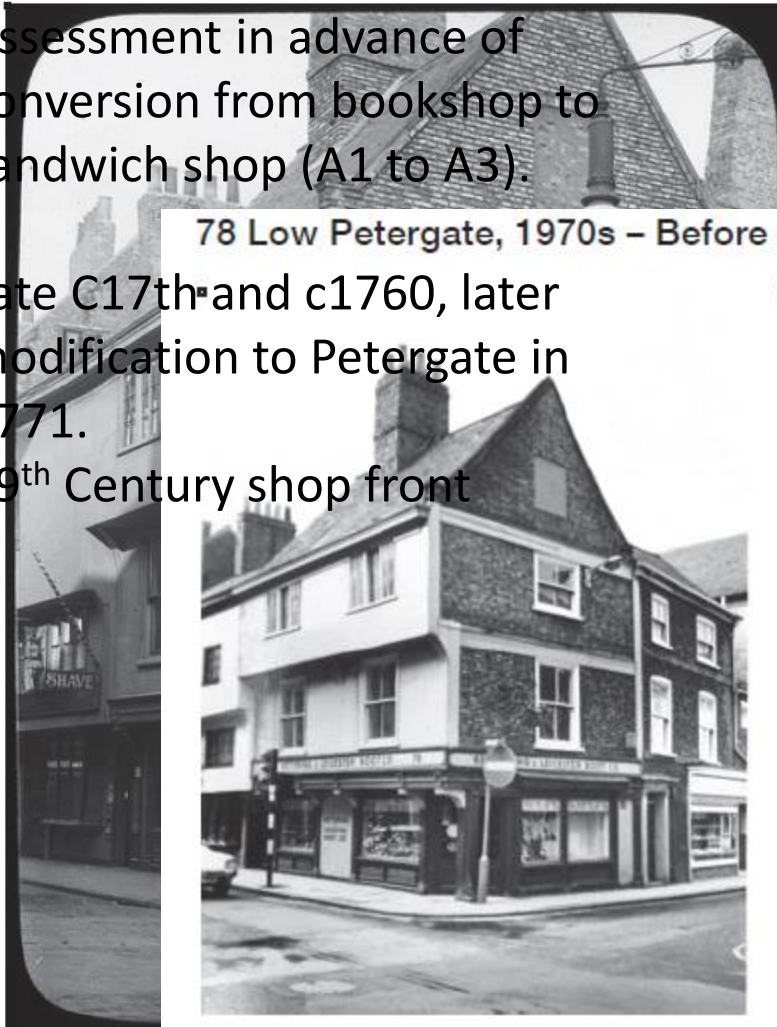
- Currently referred to as the 'Grey Literature Library' will be re-launched as the ADS Library in Autumn/Winter this year.
- Current link:
<http://archaeologydataservice.ac.uk/archives/view/greylit/>
- Future:
<http://archaeologydataservice.ac.uk/library/>

Some Yorkshire Buildings

Master Gunner's House, **Scarborough Castle** - Rectory Farm, **Laughton-en-le-Morthen** - Langold Stables, Langold Farm, **Letwell** - Gaza Barracks, **Catterick Garrison** - 78 Low Petergate and 82-84 Goodramgate - Sunnyside Cottage, Lindrick, **Tickhill** -Leyland's Barn, Middle Lane, **Kettlewell** -Stephenson Blake Type Works, Upper Allen Street, **Sheffield** -The Board Inn, Bargate, **Richmond** - Rear of 25-27 Market Place, **Pontefract** - Former Corn Mill, Mill Lane, **Low Bradley** - Trafalgar Works, Trafalgar Street, Sheffield -'St Paul's Church (Horbury Methodist Church) and former Sunday School, High Street, **Horbury** - Manor Farm, Watchit Hole Lane, **Thorp Audlin** -Former Firth Rixson Works, Sheffield Road, **Rotherham** -Walterclough Pit Buildings, Southowram, **Halifax** - Manor Farm Barns **Stainton** -The Coach House, Sandal Grange Farm, Walton Lane, **Sandal Magna** - Former CEGB Control Centre, Becca Hall, **Aberford** - Fishlake Endowed School, **Fishlake** Castle Market, Sheffield Stony Ridge Farmstead, **Burbage Moor**

Assessment in advance of conversion from bookshop to sandwich shop (A1 to A3).

Late C17th and c1760, later modification to Petergate in 1771.
19th Century shop front



The corner of Low Petergat
(York Archives, Y.11520)

78 Low Petergate, 1970s – Before and After Alterations



a) 1973 Before Renovation

Historic Building Planning Files, York Archives



b) 1977 After Ren





Market



ction with 1928-30 market hall (Film 8.2).

essop Consultancy

Sheffield Castle Markets
The Traders

ydataservice.ac.uk

Themes

- Thematic searches e.g. 'Steel'
 - [Former Corus Steelworks, Tipton](#)
 - [Former Corus Steelworks, Oldbury, Sandwell](#)
 - [Former Mary Street Steelworks, Sheffield](#)
 - [Stocksbridge Steelworks, Sheffield](#)
 - [The Former Corus Steelworks Site, Workington, Cumbria](#)

Themes

- Thematic searches – Churches / Chapels
 - [Brixworth Church Survey](#)
 - [Christ Church Spitalfields \(crypt\) 1984-1987](#)
 - [Scawby Methodist Chapel, Lincolnshire](#)
 - 170 reports on **Friends Meeting Houses** in England ([The Architectural History Practice](#)).

What are the benefits of digital archiving?

- Permanency of primary data
- Free and open access
- Risk transfer
- Showcases potential re-use
- Joined-up approaches
- Innovation

Fletcher
Archaeology

Birkham Wood, Knaresborough

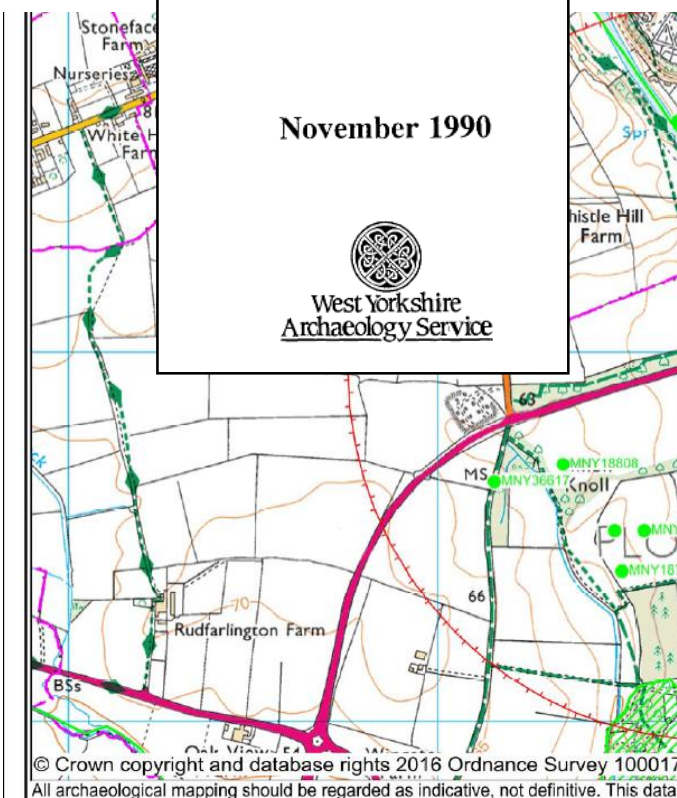
Archaeological Excavation and Survey

Click on a button
file to your
a new window

SNY7

<< display

Site detail



Archaeological Excavation and Survey. : West Yorkshire
5392

and use file --> save as from your browser menu to save the
report is available online, click on the link to open the resource in

Report

(01609) 532331

28/06/2016

Record Type
Monument

PDF

1 Mb

1900 AD?)

Evidence EARTHWORK
LINEAR SYSTEM (Medieval to 19th Century - 1066 AD? to 1900 AD?)
Evidence EARTHWORK

Description and Sources

Description

Fieldwork on a bank and ditch on the edge of the wood, prior to road construction, suggested the features were contemporary, though the dating is highly speculative. The work also identified a possible larger system of related earthworks extending into the woods (1)

Sources

- (1) SNY7115 Report: West Yorkshire Archaeology Service. 11/1990. Birkham Wood: Archaeological Excavation and Survey. Fletcher, M.
Source Location: <http://dx.doi.org/10.5284/1025392>
- (2) SNY6991 Database File: North Yorkshire County Council. 2002. NYCC Archive Collection Database. Boldrini, N.. Fond ID 24
Source Location: Digital
- (3) SNY8901 Report: 07/1989. Proof of Evidence: Save Birkham Wood Campaign. Gulliver, R.
Source Location: Linear Projects

Location

National Grid Reference

SE 35758 54947 (point)

SE35SE

Point

Administrative Areas

Civil Parish

Plompton [6108]; Harrogate

Address/Historic Names - None recorded

<http://archaeologydataservice.ac.uk>

<http://archaeologydataservice.ac.uk>

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